

February 3rd, 2025

Dear parent/carer,

Emerson School is looking forward to another great year of teaching and learning and would like to advise you of Emerson School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Under the Department of Education and Training's [Parent Payments Policy](#), Victorian government schools are required to provide transparent information to their school community on voluntary parent/carer contributions.

For further information on the Department's Parent Payment Policy please see a one-page overview attached.

The following document outline the voluntary parent/carer contributions at our school:

<https://www.emersonsc.vic.edu.au/policies-documents/>

Yours sincerely,



John Mooney

Principal

Curriculum Contributions – suggested tax-deductible contributions for items and activities that students use, or participate in, to access the Curriculum	Amount
<ul style="list-style-type: none"> • Student stationery including exercise books, stationery and student planners 	\$120
<ul style="list-style-type: none"> • Cooking materials 	\$65
<ul style="list-style-type: none"> • Art supplies 	\$65
Other Contributions – for non-curriculum items and activities	Amount
NA	\$0
Total Amount	\$250

Extra-Curricular Items and Activities – provided on a user-pays basis

Emerson School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	TBA
Optional camps and excursions as scheduled throughout the year. The cost of these excursions will be advised throughout the year.	TBA	
Total Extra-curricular Items and Activities		TBA

Financial Support for Families

Emerson School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Payment plans as arranged with the school

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

John Mooney

Ph: 03 9791 8900 | Email: john.mooney@education.vic.gov.au

Total

Category	Total recommended amount	Total payment
Curricular Contributions	\$250	<i>[\$parent to complete]</i>
Other Contributions	NA	NA
Extra-Curricular Items and Activities	TBA	<i>[\$parent to complete]</i>
Total	\$250	<i>[\$parent to complete]</i>

Payment methods

Payment can be made by Bank Transfer – our account details are as follows:

Westpac

BSB: 033 186

Account No: 708912

Refunds

Please contact the school if you would like to discuss a refund of your payment.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.